



**1. CREDIT CHECKLIST FOR 2<sup>ND</sup> CALL FOR APPLICATIONS ON TOURISM**

**Applicant Name .....**

Particulars	Submitted	Not Submitted Remarks
a. Management report (on official company letterhead) and application form including 2-year operational budget		
b. Registered resolution to borrow		
c. Constituting documents (such as articles and memorandum of association, partnership deeds, Charters, Trading License, Certificate of Incorporation etc.).		
d. A copy of the last 2 years audited accounts from an ICPAU registered firm.		
e. Management accounts for the most recent financial period.		
f. 6 months Bank statement(s) for the most current audited financial year.		
g. Loan statements for all existing loans, if applicable, including copies of loan offer letters or agreements from other financial institutions.		
h. Security for the proposed loan, including current valuations of the assets and details of any encumbrances carried out by approved bank valuers.		
i. Credit Reference Bureau Report as at the time of application of the company & all its shareholders/directors.		
j. Proof of NSSF or PAYE compliance.		
k. Latest Annual Returns of Directors and Shareholders.		
l. Profile of directors & key technical personnel.		
m. Latest Tax clearance certificate.		
n.		

**Customer Name .....Sign & Tel .....**

**Investment Manager/Officer..... Sign .....**