



## BID NOTICE UNDER OPEN BIDDING

31<sup>st</sup> October 2023

### INVITATION TO BID FOR PROVISION LEGAL SERVICES UNDER FRAMWROK CONTRACT: UDBL/NCONS/2023/00034.

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1. De Point Consultants Limited is a third-party procurement agent for Uganda Development Bank Limited (UDBL). We therefore act on behalf of the Bank on this procurement.
2. The Bank has allocated funds to be used for the acquisition of Legal Services under a framework contract.
3. The Bank, through the Agent, invites sealed proposals from eligible firms for the provision of the above services.
4. Bidding will be conducted in accordance with the Open Domestic Bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003 (Amended), the PPDA (Procurement of Consultancy services) Regulations, 2014, PPDA Circular No. 1 of 2023, and the procedures described in Part 1: Proposal Procedures.
5. Interested eligible firms may obtain further information and inspect the bidding documents at the address given below at the address in Clause 8 below **from 8.00am – 4.00pm** (Local time) during working days (Monday – Friday).
6. The Bidding documents in English may be obtained upon payment of a non-refundable fee of Ug. Shs 100,000 and submission of a written application to the address below in Clause 8. Payments should be made through the URA portal, and making deposits in the DFCU Bank, Account Number: 01013500015673, Account Name: Uganda Development Bank Limited, and obtaining a payment receipt from UDBL offices at Plot 6 Nakasero Road, 5<sup>th</sup> Floor, Wing B Rwenzori Towers, Kampala to be eligible to participate in the bidding process. Payments shall be made in the legal name of the firm which is interested in submitting a proposal for the services required.
7. Proposals must be delivered to the address below in Clause 8 at or before **11.00am, 24<sup>th</sup> November 2023**. All proposals must be accompanied by a bid securing declaration in the format indicated in the Request for Proposal Document. Late proposals shall be rejected. Proposals will be opened in the presence of the consultants' representatives who choose to attend at the address below in Clause 8 at **11.30am, 24<sup>th</sup> November 2023**.
8. The address at which documents may be inspected, documents will be issued from, proposals must be delivered, proposals will be opened from is: **De Point Consultants Limited, Plot 30 Hannington Road, P. O. Box 12737, Kampala, Uganda. Tel: +256 701 237317. Email depointconsultants@gmail.com.**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	31 <sup>st</sup> October 2023
b. Bid closing date	24 <sup>th</sup> November 2023 at 11:00am (local time).
c. Evaluation process	Within 20 working days from bid closing date
d. Display and communication of best evaluated bidder notice	Within 5 working days from approval of evaluation report
e. Contract award and Signature	After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval)

**MANAGING DIRECTOR  
DE POINT CONSULTANTS LIMITED  
(On Behalf of UDBL)**