

JOB TITLE	Manager Professional Services	REPORTS TO	Head Transaction and Enterprise Support Services
DEPARTMENT	Investments	SUPERVISES	None
SCALE	UDBL 04	LOCATION	Head Office

SUBJECT	
JOB SUMMARY/PURPOSE	The Manager of Professional Services will lead and oversee the Bank's professional services unit and ensure the delivery of high-quality financial and technical advisory for the Bank's existing and prospective clients (both public and private sector)
ACCOUNTABILITY STATEMENT	The Manager Professional Services will be responsible for delivery of the Bank's strategy for providing non-financial development interventions in the country there by contributing to the Bank's High Impact Goals (HIGs).
PRINCIPLE DUTIES & RESPONSIBILITIES	<ul style="list-style-type: none"> • Develop and implement strategies for the professional services unit, aligning with UDBL's overall mission and objectives. • Oversee the provision of financial and technical advisory services to clients while ensuring solutions are tailored to meet specific developmental needs. • Design and implement programs that enhance the capabilities of potential clients and stakeholders. • Build and maintain strong relationships with clients, understanding their needs, and ensuring high levels of satisfaction. • Lead, mentor, and develop a team of professionals, promoting a culture of excellence, integrity, and commitment. • Establish and maintain quality standards for all services delivered, ensuring compliance with the industry best practices and regulatory requirements. • Work closely with other departments within UDBL to ensure a cohesive approach to enable delivery of training / technical guidance to clients. • Stay abreast of trends in key sectors, economic developments, and regulatory changes to inform service offerings and strategic direction. • Market the Professional Services offering to potential private and public sector players at local and international levels to ensure a steady flow of clientele. • Provide regular reports to senior management on the performance of the professional services unit, including key metrics and impact.
LEVEL OF AUTHORITY	<ul style="list-style-type: none"> • Contact customers & prospective customers on behalf of UDB. • Advise Management on issues relating to non-financial development interventions
RELATIONSHIPS	<p>Internally: All UDB Staff & departments.</p> <p>Externally: Key external stakeholders including business associations, Bank customers and prospective customers.</p>
QUALIFICATIONS	<ul style="list-style-type: none"> • Master's degree in business, Finance, Economic, Engineering or relevant field of study from a recognized university is a MUST. • A bachelor's degree in Business, Finance, Economics, Engineering or a related field from a recognized university.

SUBJECT	
	<ul style="list-style-type: none"> Relevant Post graduate qualification in business, finance, CFA, ACCA will be an added advantage.
EXPERIENCE REQUIRED	<ul style="list-style-type: none"> Minimum of seven (7) years' work experience, five (5) of which should in the fields of professional services, transaction advisory, management consulting or a related field
COMPETENCIES	<ul style="list-style-type: none"> Proven track record of successfully managing client relationships and delivering high-quality services. Strong understanding of development finance and the socio-economic landscape of Uganda. Ability to think strategically and execute effectively. Excellent leadership, communication, and interpersonal skills.